



**Arizona VICA Youth Foundation, Inc  
(dba SkillsUSA—Arizona)**

**January 13, 2006 Minutes**

The meeting was called to order at 10:00 AM

Roll call

Present

Michael Halfmann  
Norm Champagne  
Rod Horn  
Doug Bogart  
Randy Jarvas  
Scott Soldat  
Ross Rector

Absent

Oscar Olivas  
Shea Padilla  
Joe Epperson  
The post secondary position is vacant

Pledge

Review previous minutes.

Motion to accept minutes with typo changes.

Motion Carries

No old business was reviewed.

**Motion:** Allow Red Mountain to participate in 05/06 State Skills contest. Region 4 will be allowed to participate this year due to a scheduling conflict with AIMS during the fall conference date this year.

**Discussion:** Red Mountain did not participate in the Fall conference this year. Mr. Dan Christman had a personal problem the date of the Fall Conference.

**Status:** Motion carries unan.

## State of the Association

### Health Programs

A discussion of the states health programs followed:

Few health programs participated at Region fall conferences. This will impact our health contests at state conference. HOSA may have their conference at Phoenix College. We are planning for the traditional health contests at state skills at this time.

State skills registration is due late February. At this time we can make accommodations to the states health contests.

### Skill Conference Registration:

Input has been received from all regions regarding region skills contests.

The photo competition at nationals has moved to digital. The states contest is moving towards this format.

### Championships Update:

- We lost our chair for 3D. Scott thinks this can be replaced.
- Dave Johnston is interested in the architectural model building chair.
- Web Design has a new chair and sponsor. It is prosoftlearning.com. Scott met with their president and vp prior to Christmas.
- CAVIT has asked for a community service project board to review project portfolios at the state contest.
- TV news anchor is still in need of a chair.
- Overall the championships are on track for another great contest year.
- A new chair for robotics and automation technology will begin this year.
- The board would like prizes for 1st 2nd and 3rd place winners in all contest areas. Paxton Patterson has been asked to sponsor a contest at the state level. They are not in a position to sponsor with a cash donation this year but may do prizes for the plumbing contest.

11:00 AM

## QuickBooks and general Accounting Practices

- Rena Pizzagoni and Cathy Butts
- Quick books is great.
- Scott will review the Region 2 balance. It may not of carried over from prior year budget.
- A negative balance in the region total level is because some money is from checking, not all of the regions funding is in the states savings account.
- Ms. Pizzagoni and Ms. Butts stated that their time involvement with the budget has been reduced by 2/3. The board said they are happy with the format.
- The board received training on QuickBooks.
- Motion to accept the treasures report as presented. Motion carries.

12:15 PM lunch recess

1:00 PM meeting reconvenes

The board is joined by

Shea Padilla  
Jan Bilan  
Joe Epperson  
Brandon Ames  
Dee Bjelke  
Sandy Keams  
Carrie O'Grady

### **Strategic Planning Session** (continued from 11.17.05)

A discussion followed with Mr. Aims regarding the boards strategic plan. A review of the organizations strengths, weakness, opportunity and threats. Weakness and opportunity were covered at the November board meeting.

See attached chart for final objectives

3:00 PM – 3:10 PM Break

5:00 PM Adjourn

**SkillsUSA—Arizona**  
**Strategic Planning Objectives (FY'06 – FY'07)**

Objectives	Year	Qtr	Person Responsible
<b>Financial</b>			
YDF Board Staffed	2006	Q1	Brandon
Investigate feasibility of Officers at YDF	2006	Q2	Scott
Mentorship (go, no go)	2006	Q3	Scott
YDF & Board Meeting RE: Sponsorships	2006	Q1	Michael
20 Decision Makers at VIP Reception	2006	Q1	
Development of Alumni (50 members)	2006	Q1	Carrie
Select 10 foundations	2006	Q2	Carrie
Target 2 foundations to generate \$1000	2006	Q3	Carrie
<b>Marketing/Publicity</b>			
Teacher press release template on web	2006	Q1	Carrie
10 published press releases state-wide	2006	Q4	Dee
1 billboard donated for state	2007	Q1	Shea
Development of counselor/administrator campaign	2006	Q3	State Officers
Deliver Powerpoint at one appropriate setting	2006	Q4	State Officers
3 media spots (radio or tv)	2006	Q2	Norm
<b>Partnerships</b>			
Golf Tournament at 72 players	2006	Q3	YDF Chair
Kick-Off Dinner attendance to include 75% Chairs	2006	Q3	Scott
Develop partnership with company to sponsor teacher years of service	2006	Q1	Board
Recognize Chairs for Years of Service at Kick-Off Dinner	2006	Q3	Scott
<b>Training</b>			
Increase LTC evaluations by ___%	2006	Q4	Ross
Investigation additional teacher training opportunities	2006	Q3	Rod
<b>Membership</b>			
4% membership increase	2007	Q1	Scott
1% membership increase	2006	Q1	Scott
Recruit CPS board member	2006	Q1	Michael
Increase CPS membership by 5%	2006	Q1	Scott
<b>Org Culture</b>			
Review mission, history & future at every regional conference and LTC	2006	Q1	Carrie
Bring history and history makers to 40th anniversary	2007	Q1	Scott