

**Arizona SkillsUSA  
BOARD OF DIRECTORS MEETING**

January 16, 2004

**Meeting Minutes**

**OPENING**

The Arizona SkillsUSA Board of Directors meeting was called to order by Norm Champagne at 10:10 AM on January 16, 2004 at Metro Tech High School, Phoenix, Arizona.

**ROLL CALL**

**Present:**

Board Members:

Norm Champagne, President

Michael Halfmann, Vice President

Phil Howardell, Secretary

Rod Horn, Treasurer

Tom Goetz

Lani Bright

Doug Bogart

Gary Townsley

Bob Wilmoth, ITE State Supervisor

Scott Soldat, Director

Tim Lawrence, National Director

**PREVIOUS MINUTES:**

The minutes of the November 13, 2003 Board of Directors Meeting were read and approved.

**TREASURER'S REPORT**

The Board reviewed the financial report of the period ending 11/30/03 and approved the report.

**STATE OF THE ASSOCIATION-Scott Soldat**

**1. Leadership Training Camp 2003**

- The Board reviewed the survey results from LTC. Only 46 surveys were returned, approximately 25% of attendees. Scotts intends to change how the survey is administered to get a higher return rate. (Results attached to minutes)

**2. PDP Training Seminar**

- Held at Metro Tech Jan 10, 2004. The training went well with lots of positive feedback.
- Scott or Lani Bright may present this seminar at the AZ-ACTE Summer Conference. Level 1 PDP training may be sponsored through the ATIEA.

**4. Membership**

- EVIT signed up 1488 members
- Metro Tech will register as total membership

- Overall membership is up with two new chapters in state

## **OLD BUSINESS**

### **1. Year in Review Video**

- The Board postponed discussion of the video for the next meeting.

## **NEW BUSINESS**

### **1. Board Training**

- Tim Lawrence, SkillsUSA Executive Director led the Board in training on long terms goals setting and the Board formulated a 3-5 year plan. Tim will send us a collated document of the work completed for the Board's review at the next meeting.

## **MEETING ADJOURNED**

Respectfully submitted

Phil Howardell, Secretary