



Board of Directors Meeting
January 21, 2005

Meeting Minutes

OPENING

Norm Champagne called the Arizona SkillsUSA Board of Directors meeting to order at 10:04 AM on January 21, 2005 Yuma, Arizona.

ROLL CALL

Board Members

Norm Champagne
Phil Howardell
Michael Halfmann
Tom Goetz
Oscar Olivas

Scott Soldat

PREVIOUS MINUTES

- Discussion over debriefing issues at State Competition addressed, and Scott will send out scores as soon as possible
- Norm stressed importance of feed back from judges and committee members
- The minutes from the November 11, 2004 Board of Directors meeting were read and minor corrections made.

MOTION: That the minutes from the November 11, 2004 Board Meeting be accepted.

- **Motion approved**

TREASURER'S REPORT

- Scott reported that everything is moving on with Quick Book and there are many reporting options with this program
- Plans are to input figures from this fiscal year
- No problems anticipated as of right now

- There will be a slight profit made from LTC Camp difficult to calculate since there is still money being collected

MOTION: That the treasures for period ending 11/30/04 be accepted.

- **Motion approved**

STATE OF THE ASSOCIATION – Scott Soldat

Directors Report

- Scott reviewed the 2004 LTC Advisors Report
- Overall very positive feedback from advisors camp went well
- Camp is growing in size and may need to be moved in the future
- Norm asked for feedback on the splitting of camp with some advisors and groups having to stay at lower camp facilities
- Scott reported advisors and students should not stay in same room and will not in the future
- Effort will be made to keep advisor/student ratios to not more than 10 to 1.
- If a school sends a mixed group of students there should be one male and one female chaperone with group.
- Positive note there were NO end of camp charges this year.
- Scott presented idea to Brandon Aimes for possible sponsorship of LTC or Closing session at State. He is excited to begin a partnership and will meet with his group.

Chapter Management Institute 2005

- Two day session 21 registered advisors
- Purpose is to teach advisors how to teach SkillsUSA in the classroom
- Cost is high but will break even this year
- Phil commented on trying to include the Level I advisors and develop a Level I CMI – surveys should be sent out to all Jr. High advisors to see how their programs are run at their schools
- Scott will follow with the board

Recess: 11:15

Resume: 11:25

CMI cont:

- Scott cant offer a 2 day session at the State Championships at this time and is not possible to condense information to one day session
- Plans are to be able to offer CMI every 6 months

ABLE Meeting

- Scott met with Brandon Aimes CEO and presented packet for possible sponsorship
- Scott reported meeting was very positive and hopes to get response soon

State Conference

- April 6th and 7th
- Management team oversees all decisions and has the final say on decisions. Possibility of committee having some input on making decisions if question arise
- Suggestion made on having a PR person to greet speakers, presenters and VIP's
- Phil suggested the use of state officers and to see if Ted Maish could help recruit dignitaries
- Carrie will take care of setting up and assigning state officers to Level I awards

Lunch Break: 12:04

Resume: 12:40

OLD BUSINESS

Discussion:

Can LTC be used as a substitute instead of the fall conference and still be eligible for the State?

- Normally a letter from the board is written or a phone call from Scott allowing permission, this very seldom occurs.
- There is normally a one year grace period for new teachers who may not of attended Fall Conference
- Board Policy says there must be representation at Fall Conference to be able to participate at State Conference.
- Suggestion was made we propose new board policy on substitution
- Phil suggested we discuss name change from SkillsUSA VICA to reflect new name change
- Scott suggested a policy book be put together to have for quick reference

MOTION: That we accept LTC as a substitute for the State Conference in lieu of fall conference representation.

- **Motion approved**

This will be Board Policy #1

NEW BUSINESS:

HOSA (Health Occupation Student Association)

- Some people at ADE pushing for HOSA to become the only Student Association to offer Health related services to students.
- Board is recommending a letter be sent to teachers and advisors making them aware of Board position on Health Occupations and continued support to all students.

- Resolution letter drafted (see attachment)

Summer Conference

Discussion:

- Advisory information session scheduled approx. 1.5hrs
- Combine corporate meeting with luncheon.
- Giveaways
- Teacher training – should be done by professional trainer.
Try to make a two day session into a one day session
may not be possible.

FY '06 Planning

Discussion:

- Tentative dates set for Region Fall Conferences
Region 6 – October 7th
Region 5 – October 5th
Region 4
Region 3
Region 2
Region 1 – September 30th
- CMI – September 2nd
- LTC – November 16th, 17th, & 18th

National Officer Candidates

Isaias Favela - present

Kenny Bone – not present

- Isais expressed his enthusiasm, ideas and goals and asked for support from the Board for his bid for National office.

MOTION: To support and approve Isaias Favela as a National Officer candidate.

Motion approved

Meeting Adjourned: 2:43

2004/2005 MEETING DATES

- November 18, 2004 Prescott, Arizona (LTC)
- January 21, 2005 Yuma, Arizona
- March 11, 2005 Phoenix, Arizona (Hyatt)
- April 7, 2005 Phoenix, Arizona (State Fairgrounds)
(Grievance meeting after Conference)
- June 3, 2005 Flagstaff, Arizona (Little America)

SkillsUSA Board of Directors Resolution

The Board recognizes the contributions that Health Occupations Students Association may bring to Health Occupation programs. We encourage involvement and support for the betterment of these students. Arizona SkillsUSA has an almost 40 years history of continued service to Health Occupations students and teachers through Board representation, membership, and professional and skills development.

It is the Boards resolve to continue our commitment to serve health occupation students to insure that all students are afforded opportunities for professional growth.