



Board of Directors Meeting

September 3, 2004

Meeting Minutes

OPENING

Norm Champagne called the Arizona SkillsUSA Board of Directors meeting to order at 9:00 AM on September 3, 2004 at Gateway Community College, Phoenix, Arizona.

ROLL CALL

Board Members

Norm Champagne

Scott Soldat

Doug Bogart

Phil Howard

Rod Horn

Lani Bright

Tom O'dell

Oscar Olivas

PREVIOUS MINUTES

The minutes of the June 4, 2004 Board of Directors Meeting were read and approved.

TREASURER'S REPORT

The Board reviewed the financial report for the period ending 6/30/04.

BOARD OF DIRECTORS OFFICER ELECTIONS

President – Norm Champagne

Vice President – Lani Bright

Treasurer – Rod Horn

Secretary – Oscar Olivas

STATE OF THE ASSOCIATION – Scott Soldat

Directors Conference

- Scott reported it was a great conference with much discussion on Professional dress.
- SkillsUSA logo should reflect original colors or all one color
New logo... SkillsUSA (above) and Arizona (below) all in same color

- Legal Name change process – Scott presented handout with all the information concerning process for change. Target date of September 1, 2005 Arizona Youth Foundation Inc.
 - Board discussed resolution and steps involved for the process to be placed on agenda for next meeting.
- All officers have own web page now.
- Norm, handout reflecting summary of cost to attend Washington Conference, would be great information to have.
- Certification for Directors offered at Conference at no cost or association, Scott is interested and will pursue next summer.

WLTl

- 19 people from Arizona attending
- Norm asked what the impact on the budget WLTl has...
 - Cost mainly for all officers, Carrie, polo shirts

Golf Tournament

- October 2, 2004
- Revenue from registration (\$350 team/\$95single), silent auction, raffle etc.
- Plaques for 1st, 2nd, 3rd place dinner after tournament

ADE Interviews – Scott Soldat/Tom O’Dell

- Upgrade of position, Dee will stay and new person will be added
- All will come from Department budget
- Summer Conference – Tom
- Presented handout on Summer Conference evaluations
 - ITE 31 sessions offered (average 4.7 out of 5)
 - Presenters (average 4.78 out of 5)
- Discussion
 - Tom - People wanted BASICS
 - Phil - Expectations of teachers has increased
 - Rod – good idea to get new advisors BASICS
 - Tom – lowest evaluation was on SkillsUSA PDP
 - How can we improve?

Lani – More hands on may be more conducive to all
Tom – ITE will bring in more instructors because of the increase in participation at the Westin
- Conference dates on ATIEA website
- New IPT – Computer manufacturing
- Construction Curriculum to be re-vamped
- Tom has made 20 school visits since conference and wants to have mentoring program for ... instructors

OLD BUSINESS

Regional Conferences

- Ideas generated for possible workshops at conferences
 - Try to get local and industry people as presenters
 - Possible workshops
 - Financial planning
 - Community service
 - Goal setting
 - Fundraising
 - Educate
 - What is SkillsUSA
- Contact Dee for a list of Regional Advisors and contact information if needed
- October 28th, kickoff dinner for SkillsUSA, there was some concern with the ADE logo and disclosure information on the invitation
- Scott – SkillsUSA sponsored hole at the EVIT Golf tournament, everyone agreed it was a great idea

Lunch recess (12:27)

Meeting resumes following lunch (1:35)

MEMBERSHIP DEVELOPMENT – Carrie O’Grady

- Carrie discussed leadership development and state officer visits. Several visits had been set up and all went well.
- Membership questions, contact Carrie
- Get brochures for the Career Fair at the Coyotes Arena in October
- Year in Review video presented. Video and CD sent out to all advisors around second week of September.

FISCAL YEAR 2005 BUDGET

- Board members discussed discrepancy and budget of \$17490.
- Scott informed board that some money still not collected from school. The following schools still owe Skills
 - PHS-\$100
 - SMHS- \$200
 - Red MT-\$100
 - Gilbert-\$600
 - Travel time \$1100
- \$17,000 is from last fiscal year.
- Cost for officers to travel is income that operates in the “RED” normally
- Discussion: Board opted to table the budget items budget until next meeting in November.

2005-2006 STRATEGIC PLAN

- Strategic plan handout board discussed the strategic plan handout
- Phil suggested a possibility of reports to be given in advanced.
- Looked at individual goals and determine at what point we are at now.
- Have Tom look at data and see if board could be of any help getting any information out.
 - Sponsored
 - Possible endowment

NEW BUSINESS:

Chapter Management Institute

- Scott provided feedback to the board on running your chapter, two days.
- Possibility of three credit course hours through the Universities, incorporate into leadership camp (1 credit), incorporate into three summer conference.
- Norm, What would be the cost, asked question? Scott informed us, for 15- 20 people costs is \$175 plus \$50 for materials (i.e. PDP, national hand book, "ask CD")
- Scott informed board of possibility for three credits for LTC camp and/ or professional development project through NAU.
- Possibility of separate camps kids/new advisors.
- Scott will put together information and place it on web site or e-mail all advisors.
- Market this as "Learn What SkillsUSA Is All About" to new and veteran advisors

LTC VS COST:

Discussion: Why we are having a difficult time collecting on payments?

- Scott will ask Dee to send out email to region advisors and ask for help in getting prompt payment.
- Registration now cost \$125 total, \$78 per person
- Discuss possible increase for next year at later time.
- Keep the same cost for this year and re-evaluate for next year.

2004/2005 MEETING DATES

- November 18, 2004 Prescott, Arizona (LTC)
- January 21, 2005 Yuma, Arizona
- March 11, 2005 Phoenix, Arizona (Hyatt)
- April 7, 2005 Phoenix, Arizona (State Fairgrounds)

- (Grievance meeting after Conference)
- June 3, 2005 Flagstaff, Arizona (Little America)

SCHOLARSHIPS

- Board members discussed ideas on scholarships and the fund being more substantial.
- Scholarship from High School to University
- Tools of the Trade or Tuition scholarship up to \$250 or provide 2 @ \$250
- Rod suggested having scholarship not just for those who go to college or university but also to trade or work
- Phil suggested we change language to reflect scholarship be awarded to completers in subject or trade
- Norm asked. How do we fund it?
 - Suggestions made
 - Alumni
 - Industry Establish committee
 - Volunteer network
- Rod suggested there be a board sponsored or donations sponsored scholarship for one post secondary and one trades individual

MOTION: To provide a \$2500 post secondary or trade scholarship to be funded from the general fund.

Discussion held on wording and funding from general fund.

MOTION AMENDED: To strike the term "from general fund" and read, to provide a scholarship of up to \$2500 for Tools, Trade College or Post Secondary training.

Discussion on stipulations staying the same, all agreed.

AMENDED MOTION: Carries

MOTION: To provide a scholarship of up to \$2500 for Tools, Trade, College, or Post Secondary training or education, and increase the current \$250 fund to \$2500.

MOTION: Carries

Meeting Adjourned: 4:00 PM

